



Honors Alumni Council Bylaws

Updated July 9th, 2018

ARTICLE I: NAME

Temple University Honors Program Alumni Council

ARTICLE II: MEMBERSHIP

All persons who have matriculated at Temple University and who have been a member of the University Honors Program can hold membership in the Temple University Honors Program Alumni Council.

ARTICLE III: ALUMNI COUNCIL

Section 3.A. Purpose

The purpose of the Honors Alumni Council is to strengthen the bond between alumni and the Temple University Honors Program, its faculty, staff, students, and the city of Philadelphia. The Council shall provide opportunities for intellectual engagement, cultural exploration, and continued leadership to all alumni regardless of race, color, sexual orientation, creed, national origin, gender, age, or disability.

Section 3.B. Powers

The Honors Program Alumni Council has power to conduct, manage, and direct relationships with alumni of the Honors Program, its staff and students. This includes event planning, academic programming, and development and stewardship cultivation. The council will coordinate all ideas with the Honors staff representative.

Section 3.C. Qualification and Selection

3.C.1. Number of members

The Council will consist of approximately 15 members, with no less than 10 and no more than 25.

3.C.2. Nomination of members

Prospective Honors Alumni Council members can join the Council by either self-nomination, nomination by a current member of the Council, or by an Honors staff person. Once a prospective member shows interest and attends a preliminary meeting, the Council will vote to elect the member to the Council.

3.C.3. Student on Council

One active member of the Honors student body can be selected as a member of the Alumni Council. This student will be an upperclassman (junior or senior) and serve on the Council during their third or fourth years, depending. The student does not need to attend all meetings, but a minimum of 1 per semester. After graduation, the student has the opportunity to be voted on as a regular member of the Council.

Section 3.D. Term

Council members serve three-year terms. Council members shall serve no more than two consecutive terms (6 years). A former member is eligible for nomination and election to the Council after one year as a non-member.

Section 3.E. Meetings

Regular meetings of the Alumni Council shall be held every other month of the year, starting in January with the exception of July, so as to be in January, March, May, September, and November. If a special meeting needs to be held in July, council members will be notified two weeks in advance. These meetings will be held on the third Thursday of the month unless otherwise decided upon by the Council and Honors staff advisor.

3.E.1. Notice of Meetings

Council members will be given the dates of meetings at the beginning of each calendar year. The Honors staff advisor will send out reminder emails one week before each meeting. Such notice shall state the time, place, and purpose of the meeting.

Section 3.F. Termination

Any council member unable to commit and attend more than half (at least 3) of the meetings a year or actively participate in a subcommittee may be asked to resign by the Council or Honors staff advisor. At this point, a conversation will be had to determine the member's level of commitment and interest.

ARTICLE IV: Expectations

Section 4.A. Positions

Members of the Council may hold positions of leadership within the organization. These positions are for one calendar year and are renewable based on the Council's approval of that member's continuation in that position. Members are either self-nominated or nominated by a member of the council or Honors staff. The chair positions are as follows:

4.A.1. Social chair. The social chair is in charge of the planning and execution of all events that aid in the cultivation of the Honors alumni community. This includes but is not limited to happy hours, homecoming tailgates, and banquets.

4.A.2. Communications chair. The communications chair oversees any Honors Alumni Enews, marketing, and social media presence. The communications chair will work closely with the Honors staff advisor to disseminate information.

4.A.3. Development Chair. The Development Chair works closely with the Social and Academic Chairs to create opportunities for Honors Program alumni to give back to the program.

4.A.4. Academic Chair. The Academic Chair provides opportunities for the Honors community to stay engaged intellectually, as outlined in Section 3.A. The Academic Chair organizes academic based events for alumni, students, faculty, and staff.

4.A.5 Mentoring Chair. The Mentoring Chair oversees the Honors Alumni mentor program.

4.A.6 President. The President will work closely with all Council Chairs and the Honors staff advisor to plan and run all meetings, oversee events, and continue to engage the Honors alumni community.

Section 4.B. Dues

The Council requires members to pay yearly dues of \$100.00. These dues will come in the form of donations to the University Honors Program Fund and do not need to be paid all at once. Members can pay dues in installments as long as \$100.00 has been paid in full by December of that year. Adjustments can be made if members join mid year. Members can also contribute more to make up for missed meetings and events in order to stay up to date for the council attendance policy (see Section 3.F.)

Section 4.C. Additional Expectations

In addition to mentioned above, every Council Member must:

Be available to serve as an Honors Alumni mentor to current students.

Attend at least one Honors alumni event per year (exceptions made for non-local members)

ARTICLE V: Amendments

These bylaws may be amended or repealed at any meeting of the Honors Alumni Council in which at least two thirds of the council is present, provided that written amendments in full text have been communicated to the entire council at least thirty days in advance.

I, _____, understand and agree with the above bylaws set out for the Temple University Honors Alumni Council.

Signature

Date